**VOLUNTEER APPLICATION FORM**

PLEASE COMPLETE IN BLACK INK

| PERSONAL DETAILS | |
| --- | --- |
| Surname: | Forename: |
| Address:  Postcode: | |
| Phone number: | Email: |
| Please provide your date of birth: (DD/MM/YYYY) | |
| SKILLS AND EXPERIENCES | |
| Please tell us about any skills, experience and interest that you have that might be relevant to voluntary service at Jamila’s Legacy, for example your past or present occupation or hobbies. | |
| WHICH PROJECT WOULD YOU LIKE TO VOLUNTEER AT: (Select all that apply and frequency you could attend) | |
| Monday:  Mental Wellbeing Mondays – Monthly at John Lewis Café. Once Monthly. 9.45am-12.15pm |  |
| Tuesday:  Highfields Mental Health Café - Weekly at Merlyn Vaz Centre 9.00pm-1.00pm | a. |
|
| Wednesday:  Thurnby Lodge Mental Health Cafe - Weekly at Thurnby Lodge Community Centre 10.00pm-2.00pm |  |
| Thursday:  a.The Women’s Mental Health Wellbeing Project – Weekly at Highfields Library 9.45am-12.15pm  b. Highfields Mental Health Café - Weekly at The Highfields Library 2.30pm-6.00pm |  |
|  |
| Friday:  Thurnby Lodge Mental Health Cafe - Weekly at Thurnby Lodge Community Centre 1.30pm-5.30pm |  |
| Saturday:  The Young People’s Project (11-25 yrs) - Once a month at Crown Hills Community College 1.45pm-4.15pm  Would suit Youth Workers, Teaching assistants, Teachers/Educators.  \*Will require Enhanced Disclosure-DBS\* |  |
| Sunday:  Time Out Sundays – Once a month at John Lewis Community room 10.45am-1.15pm |  |
| Events:  Various days including weekends and evenings – various times including whole days |  |
| Other roles and duties:  Various days and times, working on site, home or hybrid - Admin, Marketing, Accounts, HR, Coordinators, Bid writing, all can be discussed at interview.  You may also want to offer your own unique skill-set! |  |
| HEALTH INFORMATION | |
| At the interview we will discuss with you any arrangements needed to accommodate disability or health conditions to support you in your volunteering role.  Do you need any specific requirements to attend an interview?  If YES, please give details: | |
| REFERENCES | |
| Volunteer roles at Jamila’s Legacy may require that we ask for references for you.  The next section must, therefore, be completed fully and accurately.  Please provide the names of two persons who are able and willing to give you a reference. The first must be a person who has known you in a formal capacity (such as an employer/team member, school or college, religious institution). The second can be a friend or colleague. Both must have known you for at least two years and neither can be a member of your, or your partner’s, family. | |
| REFERENCE ONE | REFERENCE TWO |
| Name: | Name: |
| Address:  Postcode: | Address:  Postcode: |
| Phone number: | Phone number: |
| Email: | Email: |
| Capacity in which the reference is known to you: | Capacity in which the reference is known to you: |
| To meet regulatory and compliance requirements, all volunteers are required to complete a Disclosure and Barring Service check, the results of which need to be satisfactory to Jamila’s Legacy. More information will be provided. | |
| Have you ever been convicted of a criminal offence?  (You do not need to disclose convictions deemed as spent under the Rehabilitation of Offenders Act 1974).  ☐Yes ☐No | |
| If YES, please give details of offence/s, convictions and dates. | |
| AGREEMENT AND SIGNATURE | |
| I certify that the information I have provided is to the best of my knowledge and undertake to inform you should this information change. I declare that the information given on this form is true and complete to the best of my knowledge and belief.  Name: Signature:  Date: | |
| **EQUALITY STATEMENT**  Jamila’s Legacy CIC is committed to providing equal opportunities in volunteering and avoiding discrimination as stated in our Equal Opportunities policy. | |
| WHICH GENDER DO YOU IDENTIFY WITH?  ☐Female ☐Male ☐Other: (please specify) | |
| ☐African ☐Arab ☐Black British ☐Bangladeshi or British Bangladeshi ☐Caribbean ☐Chinese ☐Irish ☐Indian or British Indian ☐Pakistani ☐Prefer not to say ☐White and Asian  ☐White and Black African Caribbean ☐White British ☐White Gypsy or Irish Traveller  ☐Other Asian background ☐Other African/Black/Caribbean background ☐Other white background ☐Any other ethnic group, please state | |
| THANK YOU FOR TAKING THE TIME TO COMPLETE THIS FORM. | |